



NEW HAVEN PUBLIC SCHOOLS

Minutes
 New Haven Public Schools Head Start
 Board of Education Subcommittee Meeting

Date: Thursday, August 20, 2020
Time: 5:00 p.m.
Location: Virtual meeting
 Zoom-# 886-5560-6902

Attendees:
 Pamela Augustine-Jefferson, Director of Early Learning Programs
 Matthew Wilcox, Board of Education member, Head Start Subcommittee Chairperson
 Elizabeth Gaffney, Head Start Director
 Monique Brunson, Principal, Dr. Reginald Mayo Early Learning School

The meeting was called to order at 5:05 p.m.

I. Introductions/Announcements/Approval of Minutes

- July 18, 2020 Sub-committee Meeting minutes were unanimously accepted

II. Head Start Fall Plan

- District supplies are arriving
- Liz and Pam will meet with new transportation director to discuss transportation to Mayo
- BOE officially voted remote learning for the first 10 weeks
- No definitive answer about teachers in building
- Custodial staff will be in the building
- Preschool capacity is based on Office of Early Childhood

III. Enrollment Report

Enrollment: 14 to a classroom model

Head Start Sites	Enrollment COVID-19	Current Enrollment COVID-19	Eligible COVID-19	Vacancy COVID-19	Waitlist
<i>Dr. Mayo School</i>	308	157	36	115	70
<i>Fair Haven</i>	28	11	3	15	7
<i>Jepson</i>	7	2	2	3	5
<i>Lincoln Bassett</i>	14	9	3	2	0
<i>Martinez</i>	42	19	13	10	16
<i>Truman</i>	42	17	6	19	9
Total	441	215	63	164	107

Enrollment: 10 to a classroom model



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Head Start Sites	Enrollment COVID-19	Current Enrollment COVID-19	Eligible COVID-19	Vacancy COVID-19	Waitlist
<i>Dr. Mayo School</i>	220	157	36	27	70
<i>Fair Haven</i>	20	11	2	7	7
<i>Jepson</i>	5	2	2	1	3
<i>Lincoln Bassett</i>	10	9	1	0	0
<i>Martinez</i>	30	19	11	0	14
<i>Truman</i>	30	17	6	7	9
Total	315	215	58	42	103

IV. Policy Council Report

V. Contracts

- Lisa Swain (continuation contract \$9,750
- Clifford Beers Mental Health Contract \$75,000

VI. Deficiency: Active Supervision

- Additional extension of 45 days applied for by Ms. Gaffney
- Active Supervision Professional Development was conducted in spring and scheduled for fall

VII. COVID-19 One Time Funds

- PPE including extra covering for diaper changing
- Extra nursing staff in the month of August
- Assistant Director and Project Site Director worked two weeks in summer to prep for return to school
- Possible use: extra bus monitors

VIII. ChildPlus Database

- Leadership training took place the week of July 26, 2020
- Teacher and Family Service Worker training scheduled for week of August 31, 2020

IX. Finance: no report generated

- Discussion on program fiscal specialist

X. Additional Comments:

- Sub-committee status was discussed. Will be an agenda in October item as Early Childhood Committee



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Next meeting: September 17, 2020

The meeting was adjourned at 6:17 p.m.